

Applicant Information

Legal Business Name / Applicant Name (If applicable)		Nature of Business	
Address	Street	Suite/Apartment No.	Number of Years in Business
Telephone Number		Facsimile Number	Credit Amount Requested
Name of Contact Person		Contact Person's Telephone Number	E-mail Address (optional)
Social Insurance Number or Driver's Licence Number of Applicant		Corporate Access Number or Trade Number	

If a corporation, list all COMPANY PRINCIPALS

Name	Social Insurance Number	Driver's Licence Number

CREDIT REFERENCES (Please list two references)

Name of Company	
Name of Contact Person	Telephone Number

Name of Company	
Name of Contact Person	Telephone Number

MAIN BUSINESS BANK

Name of Institution		Branch	
Address	City/Town	Province	Postal Code
Name of Contact Person	Telephone Number	Facsimile Number	

As an authorized representative of the applicant, I authorize my Bank and Credit References to provide credit information to One Stop Licence Shop related to this application for the purpose of establishing a charge account. I also authorize One Stop Licence Shop to obtain information from credit reporting organizations on the applicant and/or principal owner. As, proprietor, I acknowledge that I am personally responsible for all debts under the Business and/or Trade Name.

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Authorized Signature

.....
Name of Applicant (please print)

.....
Position Title (please print)

.....
Date

This information is being collected for the purposes of establishing a charge account to obtain Alberta registry services through One Stop Licence Shop. Questions about the collection of this information can be directed to the Freedom of Information and Protection of Privacy Coordinator for Alberta Registries, Research and Program Support, P. O. Box 3140, Edmonton, Alberta T5J 2G7, (780) 422-7330

FOR OFFICE USE ONLY		
Approved by (Signature)	Date	Account Number

One Stop Licence Shop Charge Account Terms and Conditions

One Stop Licence Shop welcomes your business account. Our professional corporate team will try to accommodate any special processing requirements you have. Most registry services, with the exception of motor vehicle services, can be charged to your account.

The attached Credit Application should be completed and faxed to (403) 341-3299. Then two copies, signed by an authorized representative, should be mailed to:

One Stop Licence Shop, 7- 5105 76A Street Close, Red Deer, Alberta T4P 3M2

Our standard terms and conditions are outlined below:

1. Statements are faxed to you at the beginning of each month.
2. Balances are due and payable immediately upon receipt. All statements must be paid no later than the end of the month following the month of the service request.
3. All unpaid balances that have not been paid within the above timeframe will be subject to a 2% per month interest charge.
4. The Government of Alberta requires that we remit Motor Vehicles revenue on a daily basis. Therefore, motor vehicle services cannot be charged to your account and we will need payment at the time of service. However, commercial fleets and other large transaction bundles can be either dropped off, or we can pick them up for processing. In order to serve you better, we will process them for you and then contact you with the final balance due. NOTE: The Alberta Government requires that all motor vehicle services that are larger than \$10,000.00 must be paid by a certified cheque.
5. Service requests may be submitted verbally over the telephone, by fax, mail, e-mail or through our corporate web site.

We look forward to receiving your Application for Account. We are confident that you will be delighted with our professional staff and quality service.

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Authorized Signature	Printed Name
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Position Title	Date