



The "*one stop*" for people on the go



Alberta Residency Documents

The document must include the client's name, their address and the date the document was mailed.

The following bills can be mailed OR **printed electronically** (ie from the internet) and **must be dated within the last 90 days.**

- Pay Stub
- Utility bill
- Telephone bill
- Gas bill
- Cable TV bill

The following items must be the **original mailed statement** showing the client's name and Alberta address. It **must** also be dated within the last 90 days.

- Cell phone bill.
- Bank statement.
 - This cannot be a print out from the bank with the teller stamp. It must be an original bank statement mailed to your address.
- Credit card statement
- Alberta Social Benefit Statements or cheques.
- Other financial type statements.
- Income tax assessment summary.
- Cell phone bill.

Registry & Insurance – NORTH

#7-5105-76A Street Close
Red Deer, Alberta
T4P 3M2

Hours Of Operation:

Mon. to Fri. 8:30 a.m. to 6:00 p.m.
Saturdays 9:00 a.m. to 4:00 p.m.
Closed Sundays & Statutory Holidays

Website: www.teamonestop.ca

Registry & Insurance – SOUTH

B - 3440 50th Ave
Red Deer, Alberta
T4N 3Y4

Contact Numbers

Registry Phone: 403 341-7867
Insurance Phone: 403 314-0258

Registry North FAX: 403 341-3299
Insurance North FAX: 403 314-1659

Registry South FAX: 403 348-5212
Insurance South FAX: 403 314-1659

Email: info@teamonestop.ca



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Other documents containing a client's name and physical Alberta address:

- Residential lease agreement showing residential address.
- Written confirmation of Alberta employment including contact name and telephone number (**must be current within the last 15 days**).
- Written confirmation from an educational institution in Alberta indicating dependents are attending school full time.
- Copy of a Land Title (does not include rental properties, client must physically reside at the location).

If you cannot fulfill any of the above requirements, there is an exception whereby a family member or friend can vouch for your Alberta residency by signing a Statutory Declaration. The individual will have to sign a document in front of a Commissioner for Oaths at the Registry declaring:

- The relationship to the client
- The length of time the declarant has known the client
- The client's physical address
- The date the client began residing at the stated address

The statutory declaration is signed by the Commissioner, and the client will be issued a licence or ID card for 1 year. When the card is up for renewal at the end of the one year, the client can then provide any of the above listed documents proving Alberta residency and receive a licence or ID card for the full term.

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