

## One Stop Licence Shop Ltd. Road Test Information Sheet

NAME \_\_\_\_\_ TEST DATE \_\_\_\_\_ TIME \_\_\_\_\_ LOCATION \_\_\_\_\_ CLASS \_\_\_\_\_

**IMPORTANT - Please arrive AT LEAST 15 - 20 MINUTES EARLY! Road tests are booked back to back and must start on time. Please make changes to your appointment at the location of your test – North - 403 341 7867 or South - 403 348 5200**

- A.** You must **produce valid ID, insurance and registration** and all mandatory documents for your test to proceed:
1. A valid Alberta Operator’s Licence or, an Interim Licence with one piece of Government approved photo ID is required for all road tests. *(Exception - If you are suspended you must present a Suspension Verification Form REG 3110 that is less than 30 days old and 2 valid pieces of ID. Suspension Verifications can be purchased from the Agent for a fee of \$22.00 when you purchase your test permit, at least 15-minutes prior to your test.)*
  2. Acceptable Government approved photo ID includes: Operators Licence, Fire Arms Certificate, Passport, or a Registry Agent image confirmation.
  3. A current Medical (less than 6 month old) is required for Classes 1, 2, & 4.
  4. A Knowledge Test Permit that has been passed within the past year is required for Classes 1, 2, 3, 4, & 6.
  5. If the vehicle you are using for your test has air brakes you must produce proof that you have your air-brake endorsement.
- B. Vehicle requirements – You must provide the correct vehicle for the class of test (see Driver’s Handbook more information).**  
It must be safe and in good working condition. For example, working brake, signal lights, and seat belts, accurate speedometer, front doors operational from inside and out, safe steering free of excess play, sufficient fuel for the road test (30-90 minutes), valid license plates, registration and insurance; safe and clean interior; any other safety components; windshield must be clear of major cracks; tires must be safe and properly inflated; the vehicle must be able to be shut off and start without assistance. This list is not inclusive and any item that the Examiner deems to be a safety issue can cause the test to be cancelled. If your vehicle is not safe your fee will be non-refundable, and your appointment will be cancelled. When needed, you may want to **consider using One Stop Licence Shop’s vehicle**, if it is available, for a fee of \$48.00 for a Class 5 or \$65.00 for a Class 5A plus GST.
- C. IF you must cancel, reschedule, or if your road test can’t proceed:**
- You may cancel or reschedule your road test by contacting One Stop Licence Shop at the location of your test, **2 working days prior to your exam.**
  - Rescheduling – If you reschedule your test 2 working days prior to the test, it can be done without penalty.
  - Cancelling – If you cancel 2 working days prior to the test, a \$25.00 administration fee will be forfeited. Cancellations are not permitted for on-line bookings. On-line tests are non-refundable and can only be rescheduled. Road test permits are also non-refundable and must be used at the location at which they were purchased, within one year of the purchase date.
  - No Shows – If your test cannot go ahead because you fail to show up, or you do not provide the required 2 working days notice to cancel or reschedule, you will forfeit your full test fee.
  - No Gos - If you are late; you do not bring your proper documents (ID, valid registration or insurance); you do not arrive with an appropriate vehicle; or you are not eligible to take the test on the day of the test, you will be given the opportunity to reschedule, by paying a \$25.00 rescheduling fee. When possible, you may want to **consider using One Stop Licence Shop’s vehicle**, if it is available, for a fee of \$48.00 for a Class 5 or \$65.00 for a Class 5A, plus GST.
- D. Additional Information**
1. Prohibited vehicles - Dealer Plate, unless you can provide proof you are employed by the Dealer; a rental vehicle unless you provide proof that the person taking the test is named on the rental agreement. See the “Driver Manual” for other rules.
  2. No passengers or animals are permitted in the vehicle with the applicant and the Examiner.
  3. Class 1 - 2 - 3 road tests must also complete a Detailed Pre Trip Inspection, Air Brake inspection (if equipped), and an applicable Couple / Re-couple. **Wheel blocks must be provided by the applicant, for this purpose.**

### Road Test Price List

Class	Price	GST	Total
1	\$184.05	8.95	\$193.00
2	\$138.33	6.67	\$145.00
3	\$138.33	6.67	\$145.00
4	\$128.81	6.19	\$135.00
5	\$60.48	3.02	\$68.50
6	128.81	6.19	\$135.00
Advanced	\$110.48	5.52	\$121.00

If you have any concerns regarding your Road Test please contact Driver Programs and Licensing Standards at 1 403 297 6679.

This information is subject to change without notice.